

LUDDINGTON & HALDENBY PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING

MINUTES

Boundary House, High Street, Luddington, North Lincolnshire, DN17 4QP
Email: clerk@luddingtonandhaldenbypc.org Telephone: 01724 798770

Minutes of the Annual Parish Council Meeting held on Monday 27th April 2026 at 7.30pm at Luddington Village Hall.

Present: Cllr R Adams (Chair), Cllr S Walker, Cllr C Holloway & Cllr J Donnelly

2604/01 Election/Re-election of Chair and Vice Chair

Cllr Adams re-elected as Chair, proposed by Cllr Walker & second by Cllr Holloway.
Cllr Holloway elected as Vice Chair, proposed by Cllr Adams & second by Cllr Donnelly.
Declarations of Acceptance of Office completed.

2604/02 Register of Interest Forms

All councillors confirmed no changes to their Localism Act 2011 forms.

2604/03 To note apologies for absence and resignations.

Apologies received from Cllr R Huber, Ward Cllr J Reed & Ward Cllr I Bint.

2604/04 Public Participation.

The Chair suspended the meeting for 10 minutes whilst Mr Carver expressed his concerns at the speed of farm vehicles on the High Street especially on the bend. Is a barrier or speed ramps viable?
The council **AGREED** to add this to the next agenda.

2604/05 Declaration of Interest.

None received

2604/06 Minutes of previous meetings.

The council **RESOLVED** to approve the minutes of the Parish Council meeting held on 2nd February 2026 & the Non quorate meeting of 2nd March 2026 as a correct record & were signed by the Chair.

2604/07 Chair's Report.

The Chair proposed the frequency of the Parish Council meetings to change and trial the following: 2026 - 1st June, 7th September, 5th October & 7th December. 2027 - 1st February & April Annual meetings. The council **AGREED**. The Internal Audit will be booked at the end of May 2026 and the clerk to complete work on the AGAR for the June meeting. The councillors reviewed the Annual Commitments and discussed the garden competition, **AGREEING** 2026 be held in July with the Ward Councillors judging but to change the criteria for future competitions e.g. back gardens, open garden day, to be added to the next agenda. The clerk's laptop needs to be replaced, Cllr Walker agreed to investigate. Due to the absence of Cllr Reed the changing rooms quotations were not available. The council **RESOLVED** to accept the Chair's report.

2604/08 Clerk's Accounts/Report.

The clerk confirmed the End of Year balance was £2,581.53 which included the £2,000 unspent SSE grant & microgrant balance of £100 leaving a parish council balance of £481.53. The bank balance on 27th April was £10,801.00 as the precept was paid on 24th April after the agenda was published. The clerk confirmed 12 invoices had been paid and the VAT refund received since the 2nd February. This was supported by a copy of the bank statements & reconciliations. The clerk confirmed the microgrant top up has been submitted for approval. EVS have had to increase their monthly charge due to software costs. The council **RESOLVED** to accept the clerk's reports.

- 2604/09 Review Policies and Procedures**
a) The Standing Orders were reviewed, approved and signed by the Chair.
b) The Financial Regulations were reviewed, approved and signed by the Chair.
c) The Child Protection policy was reviewed, approved and signed by the Chair.
d) The Adult Safeguarding policy was reviewed, approved and signed by the Chair.
e) The Equality & Diversity policy was reviewed, approved and signed by the Chair.
f) The Publication scheme policy (FOI) was reviewed, approved and signed by the Chair.
g) The Environment policy statement was reviewed, approved and signed by the Chair.
h) The Code of Conduct was reviewed, approved and signed by the Chair.
i) The Financial Risk Assessment was reviewed, approved and signed by the Chair.
j) The Risk Assessment Record was reviewed, approved and signed by the Chair.
- 2604/10 Report from Ward Cllrs on NLC issues.**
None present.
- 2604/11 Police Matters / NATs.**
Nothing to report.
- 2604/12 Planning.**
No new planning applications.
- 2604/13 Correspondence.**
Nothing to report.
- 2604/14 Microgrant Applications.**
Replenish pots on the Square - K. Treanor - The council **APPROVED** £300.
Bird food for bird boxes – S. Neill – Mr Neill has already built & erected birdboxes and created a hide in the churchyard & has requested a grant to purchase bird food. The council **REJECTED** this application as not a microgrant but would like to support Mr Neill’s work and **AGREED** to donate the £400 end of year balance to this project with the provision that information is submitted for the Luddington & Haldenby Parish Council website.
- 2604/15 Agenda Items for the next meeting.**
Barrier on High Street.
Future Garden Competitions.
- 2604/16 To confirm date for next meeting.**
Monday 1st June 2026 at 7pm at Luddington Village Hall